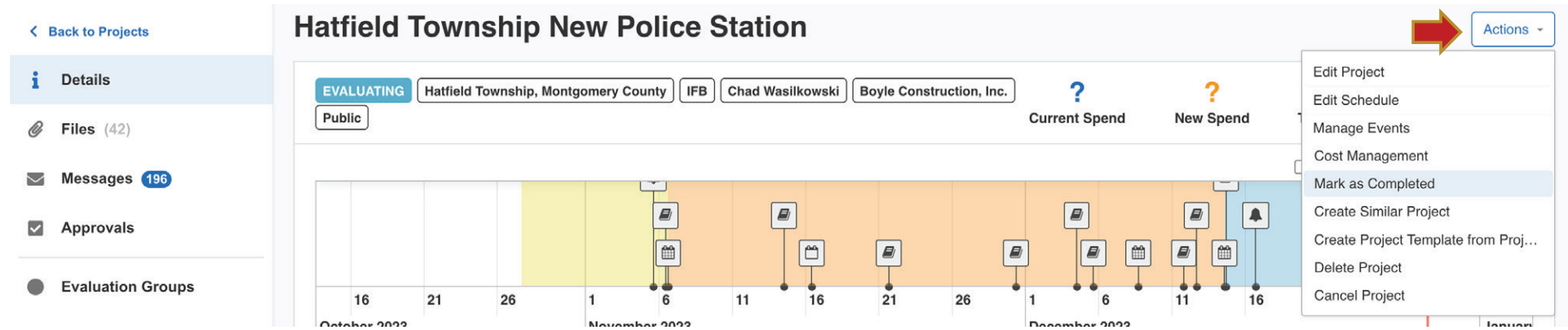


Awarding Projects

Awarding Your Solicitation To A Vendor(s)

Awarding your project in PennBid is a straightforward process that allows you to reflect the actions taken by the owner agency, ending the bid management phase of your project.

The first step in this process is to change your project **Status** from **Evaluating** to **Completed**. On the **Details tab**, click the **Actions button** and select **Mark as Completed**.



Hatfield Township New Police Station

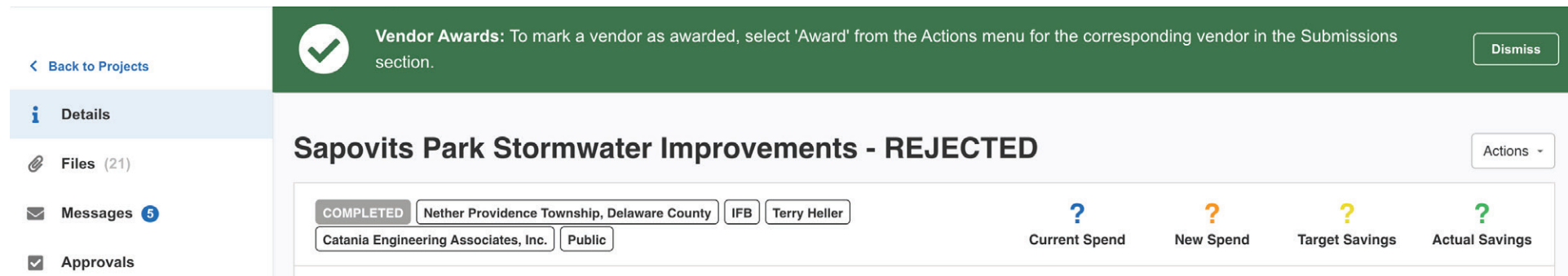
EVALUATING Hatfield Township, Montgomery County IFB Chad Wasilkowski Boyle Construction, Inc. ? ?

Public Current Spend New Spend

October 2022 November 2022 December 2022

- Edit Project
- Edit Schedule
- Manage Events
- Cost Management
- Mark as Completed**
- Create Similar Project
- Create Project Template from Proj...
- Delete Project
- Cancel Project

This updates the **Status button** and you now see the green bar indicating the project is ready to issue **Vendor Awards**.



Sapovits Park Stormwater Improvements - REJECTED

COMPLETED Nether Providence Township, Delaware County IFB Terry Heller

Catania Engineering Associates, Inc. Public ? ? ? ?

Current Spend New Spend Target Savings Actual Savings

Vendor Awards: To mark a vendor as awarded, select 'Award' from the Actions menu for the corresponding vendor in the Submissions section. Dismiss

- Mark as Completed

Click the **Submissions tab**, then click the **Actions button** to the right of the bidder (Supplier) you wish to **Award** the contract.

From the drop-down menu click **Award**.

- Approvals
- Evaluation Groups
- People
- Requested Information
- Criteria (0 pts)
- Vendor Invites
- Submissions (7)
- Scoring
- Reports

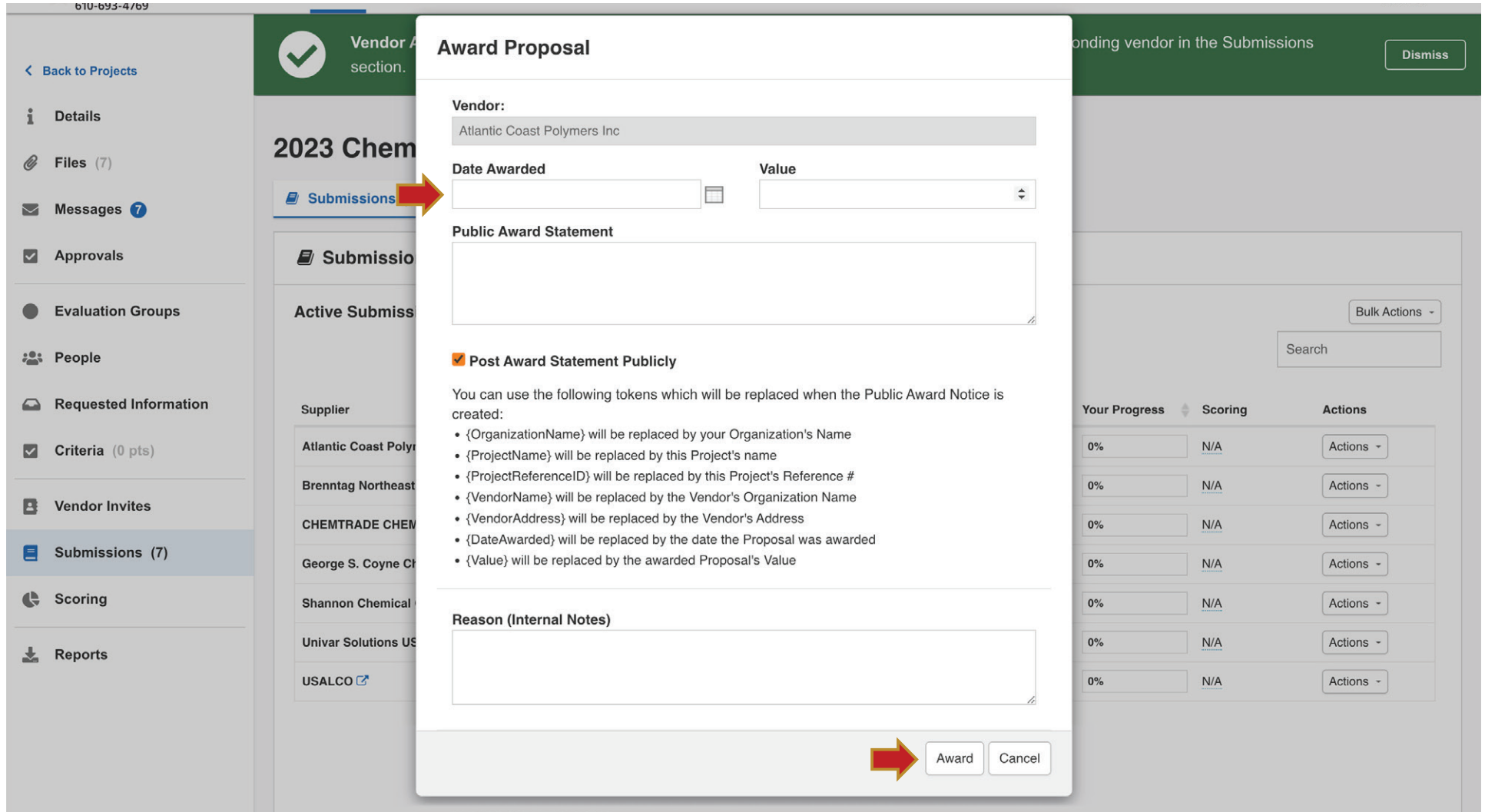
Submissions

Active Submissions Bulk Actions -

Supplier	Received	Documents/Data	Pages	Your Progress	Scoring	Actions
Atlantic Coast Polymers Inc	Nov 28th 2023, 2:13 PM EST	Open... ▾	14	0% <input type="text"/>	N/A	Actions ▾
Brenntag Northeast LLC	Dec 6th 2023, 1:07 PM EST	Open... ▾	Processing...	0% <input type="text"/>	N/A	<ul style="list-style-type: none"> Download All Files <li style="background-color: #e6f2ff;">Award Eliminate View Notes ↗ Manage Vendor Lists
CHEMTRADE CHEMICALS US LLC	Dec 5th 2023, 11:28 AM EST	Open... ▾	24	0% <input type="text"/>	N/A	Actions ▾
George S. Coyne Chemical Co., Inc.	Dec 7th 2023, 8:51 AM EST	Open... ▾	74	0% <input type="text"/>	N/A	Actions ▾
Shannon Chemical Corporation	Nov 20th 2023, 12:53 PM EST	Open... ▾	47	0% <input type="text"/>	N/A	Actions ▾
Univar Solutions USA Inc.	Dec 1st 2023, 1:17 PM EST	Open... ▾	90	0% <input type="text"/>	N/A	Actions ▾
USALCO	Dec 6th 2023, 3:36 PM EST	Open... ▾	~24	0% <input type="text"/>	N/A	Actions ▾

Enter the **Date Awarded** (you can select the current Date and Time by clicking the calendar icon, and clicking the **Now button**), enter the award Value, and type a **Public Award Statement** if desired. You can enter any Internal Notes at the bottom of the screen only visible to your department. To ensure bid results are displayed publicly, check the box labeled **Post Award Statement Publicly**.

Click the **Award button** to finish the process.



Award Proposal

Vendor: Atlantic Coast Polymers Inc

Date Awarded: [Calendar Icon] Value: [Dropdown]

Public Award Statement

Post Award Statement Publicly

You can use the following tokens which will be replaced when the Public Award Notice is created:

- {OrganizationName} will be replaced by your Organization's Name
- {ProjectName} will be replaced by this Project's name
- {ProjectReferenceID} will be replaced by this Project's Reference #
- {VendorName} will be replaced by the Vendor's Organization Name
- {VendorAddress} will be replaced by the Vendor's Address
- {DateAwarded} will be replaced by the date the Proposal was awarded
- {Value} will be replaced by the awarded Proposal's Value

Reason (Internal Notes)

[Award] [Cancel]

Within a **Multi-contract project (Multi-Category Decisions)** you can Award each contract individually to the selected bidder (Supplier) by clicking the **Actions** button next to each selected bidder.

- Files (12)
- Messages 31
- Approvals
- Evaluation Groups
- People
- Requested Information
- Criteria (0 pts)
- Multi-Category Decisions
- Vendor Invites
- Submissions (4)
- Scoring
- Reports

Edgewood Tank Replacement Project - Contract 01: General/Mechanical and Contract 02: Electrical Contracts

Submissions (4)

Document Takers (63)

Submissions

Bulk Actions -

Search

Supplier	Received	Documents/Data	Decisions	Pages	Scoring	Actions
B&R Electrical Contractors Inc ↗	Dec 11th 2023, 1:43 PM EST	Open... ▾	CONTRACT → ELECTRICAL CONSTRUCTION	42	-	Actions ▾
DN Tanks, LLC ↗	Dec 11th 2023, 1:39 PM EST	Open... ▾	CONTRACT → GENERAL/MECHANICAL CONSTRUCTION	81	-	Actions ▾
HRI, Inc. ↗	Dec 11th 2023, 12:41 PM EST	Open... ▾	CONTRACT → ELECTRICAL CONSTRUCTION	90	-	Actions ▾
W.L. Byers Inc. ↗	Dec 11th 2023, 11:30 AM EST	Open... ▾	CONTRACT → ELECTRICAL CONSTRUCTION	52	-	Actions ▾

- Download All Files
- Award
- Eliminate
- View Notes [↗](#)
- Manage Vendor Lists

The **blue star** next to a bidder (Supplier) name indicates that bidder has been Awarded a contract.

Supplier	Received	Documents/Data	Pages	Your Progress	Scoring	Actions
Brenntag Northeast LLC	Nov 28th 2023, 2:19 PM EST	Open...	13	-	-	Actions
CHEMTRADE CHEMICALS US LLC	Nov 22nd 2023, 2:33 PM EST	Open...	27	-	-	Actions
Evoqua Water Technologies ★	Nov 28th 2023, 3:04 PM EST	Open...	48	-	-	Actions
Holland Company, Inc.	Nov 27th 2023, 3:35 PM EST	Open...	9	-	-	Actions
JCI JONES CHEMICALS INC	Nov 28th 2023, 3:30 PM EST	Open...	18	-	-	Actions
Thatcher Company of New York, Inc.	Nov 27th 2023, 12:40 PM EST	Open...	21	-	-	Actions
Univar Solutions USA Inc. ★	Nov 20th 2023, 7:18 PM EST	Open...	64	-	-	Actions
USALCO ★	Nov 28th 2023, 4:28 PM EST	Open...	42	-	-	Actions

After you have completed Awarding your project, the Details page will display both the **COMPLETED** and **AWARDED** buttons.

N. Milford Road Bridge Replacement Project

COMPLETED AWARDED
Uwchlan Township, Chester County
ITB Kyle Wylie E.B. Walsh Public
Current Spend New Spend Target Savings Actual Savings

Submissions Evaluation Groups

Timeline: November 2023 (6, 11, 16, 21, 26) | December 2023 (1, 6, 11, 16, 21, 26)

The **Award** results are displayed to the public and all bidders on the main **Project Portal** screen.

Project Details

Project: 2024 WWTP Annual Chemical Bid

Ref. #: Brodhead Creek Regional Authority, Monroe County

Type: IFB

Status: AWARDED

Open Date: Nov 1st 2023, 2:00 PM EDT

Questions Due Date: Nov 22nd 2023, 3:00 PM EST

Contact Information: Chris Borger, cborger@bcrawater.com

Close Date: Nov 29th 2023, 2:00 PM EST

December 2023 prev next

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
OPEN						
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

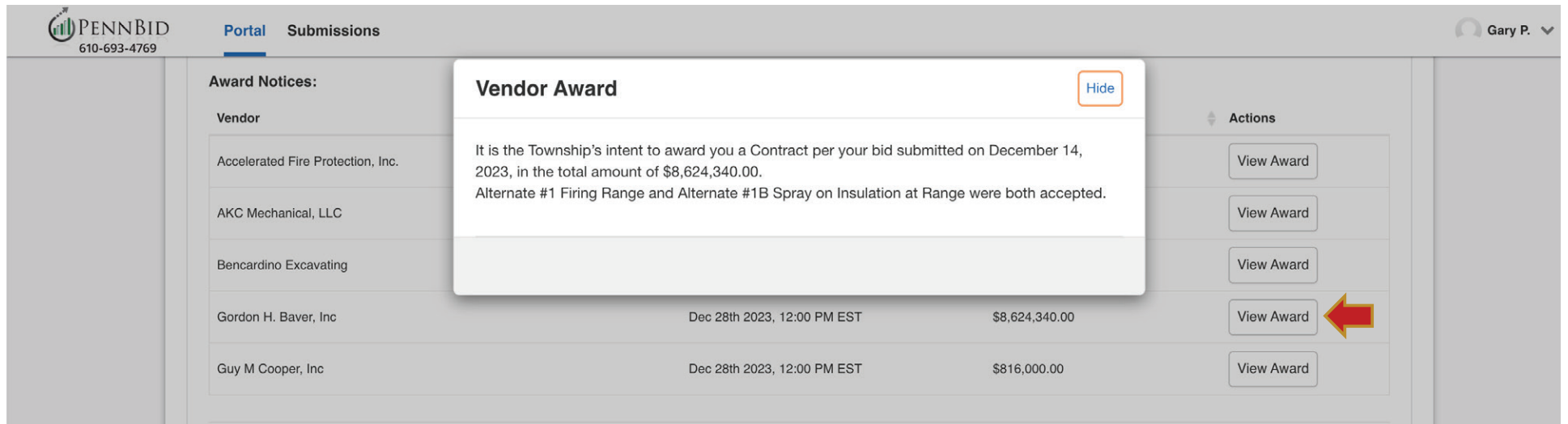
(.xlsx) 1 REQUIRED

You will need to fill out the provided Response Template for this BidTable. Download

Award Notices:

Vendor	Date Awarded	Value	Actions
Evoqua Water Technologies	Dec 7th 2023, 9:00 AM EST	\$78,250.00	View Award
Univar Solutions USA Inc.	Dec 7th 2023, 9:00 AM EST	\$170,850.00	View Award
USALCO	Dec 7th 2023, 9:00 AM EST	\$101,272.50	View Award

By clicking the **View Award** button, the information entered into the **Public Award Information** field will be displayed.



The screenshot shows the PENNBID Submissions portal. A modal window titled "Vendor Award" is open, displaying the following text:

Vendor Award Hide

It is the Township's intent to award you a Contract per your bid submitted on December 14, 2023, in the total amount of \$8,624,340.00. Alternate #1 Firing Range and Alternate #1B Spray on Insulation at Range were both accepted.

The background shows a table of vendors with the following data:

Vendor	Submission Date	Amount	Action
Accelerated Fire Protection, Inc.			View Award
AKC Mechanical, LLC			View Award
Bencardino Excavating			View Award
Gordon H. Bayer, Inc	Dec 28th 2023, 12:00 PM EST	\$8,624,340.00	View Award
Guy M Cooper, Inc	Dec 28th 2023, 12:00 PM EST	\$816,000.00	View Award

A red arrow points to the "View Award" button for Gordon H. Bayer, Inc.

Should you have any questions or require assistance, please contact PennBid at info@pennbid.net, or **610-693-4769**.