



Additional System Enhancements

To Our Valued PennBid Users,

We are excited to announce that we are implementing some system enhancements later this week!

In addition to several less noticeable items that will facilitate PennBid's Quality Review processes, new features are being driven by continued user feedback and will include the following:

- **Check for Missed Steps feature.** Before a project is published, you can run a check for commonly missed steps or errors (available from the Details screen - Actions > Check for Missed Steps).
- **People in Project Templates.** Now you can assign People and related Roles within Project Templates, alleviating the need to repeat the process when creating Project Drafts.
- Additional **Show/Hide filtering columns** are now available within the Active Projects, Project Templates, and Project Drafts dashboard screens including Open, Close, and Questions Due dates.
- **Vendor Submission Report.** Streamlines pulling a summary of bidder submissions individually, or in bulk (Available from Reports, or Submissions > Actions and Bulk Actions).

We will supplement our [Posting Agency Training Resources](#) with new guides in the coming days. Contact our office at info@pennbid.net with any questions.

Kindest regards,
The PennBid Team



For more useful tips and pointers, please visit the [Posting Agency Training Resources](#) page of the PennBid website.