

Public Q&A Is Now Available

The "**Public Q&A**" feature has been enabled on the portal, and is now available within the DETAILS/EDIT PROJECT/CONFIGURATIONS on all projects. To learn more download our <u>new training guide on "**Public Q&A**"</u>.

This feature will streamline the visibility and management of questions and answers during the bidding process for both posting agencies and bidders alike.

When creating a new Blank Strategic Sourcing project the Public Q&A will be turned on by default.

If you have an existing Template, update it by checking the Public Q&A box under Configurations in the Actions > Edit Project Template.

Note – Public Q&A was not automatically enabled on projects that were Open when the feature was implemented. While it can be enabled on any project, we do recommend using caution if switching between the traditional "Vendor Discussions" and the new "Public Q&A" in the middle of the bidding process. We suggest only doing so if there are few, or no, questions from bidders and with adequate time before the Questions deadline passes.



For more useful tips and pointers, please visit the Posting Agency Training Resources page of the PennBid website.